

# RECORD OF PROCEEDING

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF

### CHERRY CREEK VILLAGE WATER DISTRICT

**HELD ON TUESDAY, JANUARY 14, 2025, AT 8:15 A.M.**

The regular monthly meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (collectively referred to hereafter as “Board”) convened at 7995 E. Prentice Ave, Ste. 103E, Greenwood Village, Colorado 80111 on Tuesday, January 14, 2025, at 8:15 AM. The meeting could also be attended via Zoom. The login information was listed in the meeting notice posted by the District and the public was able to attend the meeting via Zoom if they so desired.

The following Directors were acting:

Lou Schroeder  
Dale Heider  
Eric Montag  
Charlie MacKean

Absent was Director Dormer whose absence was excused.

Also present were:

Sue Blair, District Manager, Community Resource Services of Colorado, LLC  
Greg Sekera, District Engineer, Kennedy/Jenks  
Tim Flynn, General Counsel, Ireland Stapleton Pryor & Pascoe, PC

#### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

A quorum of the Board was present, and the meeting was called to order at 8:15 a.m. and the Pledge of Allegiance was conducted.

#### **QUORUM/ QUALIFICATIONS/ DISCLOSURE MATTERS**

All the Directors are qualified, and no conflicts of interest disclosures are required.

#### **ADMINISTRATIVE MATTERS**

**Agenda:** Upon review and discussion of the agenda and upon a motion duly made, seconded and, upon vote, unanimously carried, the Board approved the agenda as presented.

**Minutes:** The Minutes of December 10, 2024, regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the minutes were approved as presented.

#### **PUBLIC COMMENT**

There was none.

## FINANCIAL MATTERS

1. **Review and Approve/Ratify Payment of Claims:** Ms. Blair reviewed the December 2024, claims represented by check numbers 1682 - 1688 totaling \$16,686.10 Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the December 2024, claims as presented as also authorized additional claims.
2. **Review Cash Position and Fund Allocation:** Ms. Blair reviewed the Cash Position with the Board for the period ending December 31, 2024. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the Cash Position as presented.
3. **Financial Statements:** Ms. Blair reviewed the Financial Statements for the period ending December 31, 2024. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the Financial Statements as presented.
4. **Utility Account Delinquencies:** Director Heider reviewed account delinquencies with the Board.

## MANAGEMENT ITEMS

Review Consumption Report: The Board reviewed the Consumption Report.

## MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report: Mr. Sekera reviewed his engineering report with the Board, which is made a part of these Minutes.

Backflow Management Update: Mr. Sekera updated the Board on this item.

## LEGAL MATTERS

Consider Adoption of Resolution 2025-1-1 Designating Location for Posting Open Meeting Law Notices: Mr. Flynn presented the resolution. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the resolution designating location for posting open meeting law notices.

Resolution 2025-1-2 Calling the May 6, 2025, Regular Board of Directors Election: Mr. Flynn presented the resolution. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the resolution calling for the May 6, 2025, regular election.

Agreement for Professional Engineering Services between Cherry Creek Village Water District and Kennedy/Jenks: Mr. Flynn and Mr. Sekera reviewed the agreement. After review, upon motion duly made, seconded, and unanimously carried, the Board approved Kennedy Jenks engineering services agreement for the calendar year 2025.

## ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 8:54 a.m.

Respectfully submitted,



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Secretary for the Meeting